

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814

February 9, 1987



ALL-COUNTY LETTER NO. 87-26

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY AUDITORS
ALL COUNTY ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: COUNTY WELFARE DEPARTMENT ADMINISTRATIVE EXPENSE CLAIM
SUPPLEMENTAL CLAIMING INSTRUCTIONS FOR THE STATEWIDE
AUTOMATED WELFARE SYSTEM (SAWS)

This letter provides claiming instructions to counties that received approval of their Statewide Automated Welfare System (SAWS) Central Data Base (CDB) project. Instructions are being provided for the following purposes:

- I. To clarify activities which are approved as CDB costs.
- II. To issue claiming instructions for CDB developmental and maintenance and operations (M&O) costs incurred by a County Welfare Department (CWD) in Fiscal Year (FY) 1985/86.
- III. To issue claiming instructions for CDB developmental costs incurred by CWD EDP and non-EDP staff in FY 1986/87 and claiming procedures for ongoing CDB EDP M&O costs in FY 1986/87.
- IV. To identify the CDB costs which are reimbursable under the provisions of Welfare & Institutions (W&I) Code Section 10824, Senate Bill (SB) 802. The SB 802 provides the authority for the State Department of Social Services (SDSS) to pay the increased administrative costs incurred by counties where it will not be cost beneficial to implement SAWS.
- V. To identify county requirements.

Previous instructions relating specifically to electronic data processing (EDP) costs in fiscal year 1986/87 were issued in All-County Letters (ACL) 86-73 dated August 11, 1986 and Errata Letter, dated August 22, 1986, 86-92 dated September 17, 1986 and 86-130, dated December 18, 1986.

I. CDB Activities

As approved in the Central Data Base approval letters issued by SDSS, the costs associated with the CDB represent those

additional activities necessary to develop, implement, and operate the CDB beyond the activities currently undertaken to operate the Medi-Cal Eligibility Data System (MEDS). Accordingly, only these additional activities will be identified as CDB costs for distribution to the Food Stamp Program. All MEDS-related activities performed prior to each county's implementation of the CDB and which continue to be performed will still be reported as a MEDS-related cost. For example:

- o The costs of developing the CDB include the additional CWD staff effort, both EDP and non-EDP, and vendor contracts (where applicable) in making programming changes and providing key entry services to add the Food Stamp case files to the existing MEDS data base.
- o The cost of maintaining and operating the CDB includes the EDP programming efforts to maintain, modify, or enhance the CDB system, the key-entry efforts necessary to provide continued input into the system, and the operations costs associated with equipment, supplies, and services as specified in the Manual of Policy and Procedures (MPP), Section 28-010.
- o The costs of programming changes directed by the State Department of Health Services (SDHS) and which benefit MEDS will continue to be identified to the DFA 325.1A, All Other EDP. The costs of programming changes directed by the SDSS and which benefit the CDB will be identified to the DFA 325.1A, SAWS EDP. Where vendor services are utilized, it is the CWD's responsibility to ensure that contract costs are identified between those that benefit MEDS and those that benefit the CDB in accordance with this letter.
- o Other EDP-related costs incurred for the combined benefit of the MEDS/CDB system which cannot be clearly distinguished to either system will be prorated between MEDS and CDB. Where key entry staff provide input to both systems which either: 1) has benefit to both systems, or 2) is not clearly identifiable to either system, the costs of the key entry staff will be prorated using a count of transactions on the combined MEDS CDB system. Those transactions identified with an FX transaction code will represent the CDB-related activities. The costs of supplies, etc., will be prorated in the same manner. This proration of cost

will occur prior to completing the DFA 325.1A (All Other EDP) or 325.1AA (SAWS EDP) as applicable. Each county is responsible for maintaining on file all work papers for audit purposes.

The costs of eligibility workers and others using the CDB were included in the SDSS CDB approval letters as "annual ongoing operations cost--CWD non-EDP staff resources." These staff perform activities related to the creation, processing, follow-up and correction of FX transactions on the CDB. These staff efforts associated with the CDB will not be reported as EDP costs on the DFA 325.1AA. These costs will be treated as normal eligibility and non-service function activities for claiming purposes, and no specific time study instructions are applicable. These activities are, however, eligible for reimbursement under the provisions of SB 802 as identified in this letter.

II. Fiscal Year 1985/86 - Claiming Instructions for CDB-Related Costs

In accordance with the letters issued approving the SAWS CDB project, each county was instructed to maintain accurate support documents, such as time records, to substantiate the efforts of individuals performing CDB-related activities.

- A. For those CDB expenditures incurred in FY 1985/86 that meet the EDP requirements contained in ACL 85-71 and 85-107, costs are to be reported on the FY 1985/86 administrative expense claim as follows:
 1. The expenditures associated with the preparation of the CDB Cost Benefit Analysis/Implementation Plan (CBA/IP) and developmental and implementation activities are to be claimed on the EDP Schedule, DFA 325.1A (9/85), under the Developmental Project category as Direct-to-Program. These costs are to be carried forward to the DFA 327.2B and entered on line 35, Nonassistance Food Stamps (NAFS), in an available column designated for developmental projects (columns Q through AC). The project name and assigned number are to be clearly identified. These costs are also to be reported on the DFA 325.1, Expenditure Schedule and Certification, to the appropriate EDP cost category(ies).
 2. The EDP activities associated with the M&O of the CDB system are to be claimed on the DFA 325.1A under the M&O category to the Eligibility and

Nonservices Function along with other EDP systems M&O costs and included in the appropriate columns. These costs are to be carried forward to the DFA 327.2B, entered in column N, and distributed to the benefiting programs using the EDP ratio based on the benefiting program casework costs as identified in Column I on the DFA 327.1B for each quarter. If the CDB represents the only system in use under the EDP M&O category for the Eligibility and Non-services function, all CDB costs will be reported to NAFS, Line 35. These costs are also to be reported on the DFA 325.1 in the appropriate EDP cost category(ies).

- B. For CDB-related EDP expenditures incurred during FY 1985/86 that do not meet the EDP requirements contained in ACLs 85-71 and 85-107, e.g., CWD non-EDP staff performing developmental activities, and for non-EDP ongoing activities, costs are to be claimed in the appropriate non-EDP cost pools, i.e., allocable casework costs or allocable support costs on the DFA 325.1 in accordance with existing claiming instructions applicable to each cost pool.

It is the responsibility of each county to ensure that the CDB costs as described above were claimed correctly during FY 1985/86 to ensure that normal federal and state reimbursement has been received. Costs not claimed in accordance with the above instructions should be corrected through a supplemental claim.

III. Fiscal Year 1986/87 - Claiming Instructions for CDB-Related Costs

- A. The CDB expenditures that meet the EDP requirements contained in ACL 86-73 and Errata Letter and ACL 86-130 are to be reported on the Administrative Expense Claim as follows:
1. The expenses associated with the preparation of the CBA/IP and developmental and implementation activities are to be claimed on the SAWS EDP Schedule (DFA 325.1AA) under the Developmental Project category as Direct-to-Program. These costs are to be carried forward to the SAWS EDP Distribution Page, DFA 327.11B, and entered on line 35, NAFS, in an available column designated for developmental projects (columns CN, CT, CZ). The project name and assigned number are to be clearly

identified. These costs are also to be reported on the DFA 325.1, Expenditure Schedule and Certification, to the appropriate EDP cost category(ies).

2. The EDP activities associated with the M&O of the CDB system are to be claimed on the DFA 325.1AA under the M&O category on the line designated as CDB and entered into the appropriate columns. These costs are to be carried forward to the DFA 327.11B, entered in the Eligibility subtotal in column CK and reported to NAFS, line 35. The project name and assigned number are to be clearly identified. These costs are also to be reported on the DFA 325.1, in the appropriate EDP cost category(ies).

- B. Any FY 1986/87 CDB related expenditures that do not meet the SAWS EDP requirements contained in the ACL 86-73 and Errata Letter, and in this letter, are to be claimed in the appropriate cost pools, i.e., allocable casework costs or allocable support costs, on the DFA 325.1 in accordance with existing claiming instructions applicable to each cost pool.

Again, it is the responsibility of each county to ensure that SAWS CDB costs as described above are claimed correctly during FY 1986/87 to ensure that the normal federal and state reimbursement is received.

IV. CDB Costs Reimbursable Under SB 802

Counties were informed in their CDB approval letters that all costs which were approved as being in direct support of the CDB would be eligible for reimbursement at the end of the fiscal year under the provisions of SB 802. The CDB approval letters established approved amounts for preparation of the CBA/IP, development and implementation costs, and ongoing M&O costs. The county share of these CDB-related costs will be eligible for reimbursement under SB 802 where the cost of implementing SAWS is not cost effective. Counties were also instructed to maintain time records to substantiate the proper reconciliation of CDB-related costs.

In order to reimburse each county's share of CDB-related developmental costs, EDP CDB-related M&O costs, and CDB-related user costs, the procedures outlined below are to be followed:

A. Fiscal Year 1985/86

1. Counties were to have claimed CDB-related expenditures in accordance with the normal quarterly claiming procedures and in the appropriate cost pools on the administrative expenditures claim as outlined in Section II above. (See Exhibit A.)
2. Once each county has determined that CDB-related expenditures have already been claimed during FY 1985/86 through the normal administrative claiming process in accordance with the preceding instructions, a supplemental Central Data Base Claim for each impacted quarter is to be submitted to the Fiscal Policy and Procedures Bureau by March 6, 1987. (See Exhibit B.) These supplemental claims will be processed as expeditiously as possible.

The supplemental CDB claim must consist of the DFA 325.1 (9/85) and DFA 325.1A (9/85) and all subsequent schedules impacted in the claim and is to be prepared for each quarter CDB-related expenditures were claimed, whether in the EDP cost pool or in another cost pool(s). This claim should be titled "Central Data Base Claim" and should reflect only the CDB-related expenditures that were claimed for reimbursement during the quarter, including the non-EDP staff developmental and ongoing user activities. This supplemental claim will be used to determine the county's share of CDB-related expenditures eligible for reimbursement under SB 802. A clear copy of the SDSS CDB approval letter must be attached to the supplemental CDB claim.

3. The individual CWD employee's time records that were maintained to substantiate the claiming of CDB-related expenditures are to be used to determine the proportionate share of the individual's salary and benefits attributable to the CDB. This prorata share of salary and benefits is to be entered in the appropriate cost pool(s) on the Central Data Base Claim. (See Exhibit B.) The time records should be maintained at the county level for audit purposes. If time records were not maintained for non-EDP staff performing CDB developmental activities, no additional costs will be eligible for reimbursement.

4. All other approved CDB costs are to be entered in the appropriate cost pools on the Central Data Base Claim. (See Exhibit B.)
5. The assigned project number is to be shown on the Central Data Base Claim in ALL impacted areas on the claim. This information will be used by the SDSS for monitoring and control purposes.
6. Since the purpose of the supplemental CDB claim is to determine how much reimbursement the county has already received for CDB-related activities, it is extremely important to allocate the costs through the supplemental claim in precisely the same manner as the original claim. The same case-carrying hourly ratios and program funding lines should be utilized in the supplemental claim as in the original claim (including any changes submitted by the county in earlier supplemental claims).
7. A copy of the audited Central Data Base Claim for FY 1985/86, will be returned to the counties and should be attached to the audited administrative expense claim for the corresponding quarter claiming period.

B. Fiscal Year 1986/87

Due to the development of the DFA 325.1AA and the DFA 325.11B, there will be no supplemental claiming process in FY 1986/87 and future fiscal years. All SAWS CDB-related EDP costs as previously defined in Section III will be reported using the DFA 325.1AA and the DFA 325.11B. The federal and state share of these costs will be reimbursed on a quarterly basis through the normal quarterly claiming process. The county share of these costs which is eligible for additional state funding under SB 802 will be reimbursed using a year-end adjustment process. This share will be determined by applying the program funding ratios from the DFA 327.8B for the NAFS Program to the total SAWS-CDB costs reported quarterly in column DA on the DFA 327.11B.

Eligibility workers using the CDB system for the creation, processing, follow-up and correction of FX transactions will time study to the appropriate program under existing time study instructions, and their

salaries and benefits will be claimed in the appropriate cost pools. Clerks performing similar activities on the CDB system will not time study this activity.

Their salaries and benefits will be claimed in their appropriate cost pools. There will be no special time study instructions issued for these ongoing user activities associated with the Central Data Base.

The county's share of these ongoing CWD non-EDP staff costs associated with the CDB system will be eligible for reimbursement under SB 802 provided that it has been determined that implementation of SAWS is not cost effective in the particular county. As with the county share of the CDB-related EDP costs, for FY 1986/87 the county's share of these non-EDP user costs will not be reimbursed through the quarterly claiming process. Reimbursement will be via the year-end adjustment process. The amount eligible for reimbursement will be determined by the SDSS County Standards Section after evaluation of the Post Implementation Evaluation Report (PIER). As specified in the Manual of Policies and Procedures, Division 28 (County Public Assistance EDP Systems Funding), Section 130, a PIER is required at the completion of an EDP project such as the CDB. The purpose of this PIER is to measure the effectiveness and efficiency of the CDB.

In future fiscal years, it is anticipated that the reimbursement of the county share of CDB costs as determined under the provisions of SB 802 will be on a quarterly basis, until such time as a determination is made that SAWS is cost effective.

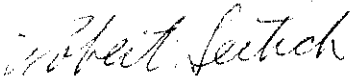
V. Implementation

The instructions contained in this letter are effective immediately. It is each county's responsibility to ensure that all CDB-related costs have been claimed appropriately, in both the current fiscal year and in prior fiscal years. Counties are reminded that within six months of their CDB project becoming operational a PIER must be filed. As previously stated, the special funding provisions of SB 802 will continue only until SAWS becomes cost effective in each county, with costs eligible for reimbursement up to the approved project limits.

Any questions regarding CDB fiscal claiming instructions should be directed to the Fiscal Policy and Procedures Bureau at (916) 445-7046.

Any questions regarding the CDB FX transaction codes or the filing and evaluation of the PIER should be directed to the County Standards Section at (916) 323-3717.

Any questions regarding the year-end reimbursement of costs under SB 802 should be directed to the County Administrative Expense Control Bureau at (916) 322-5802.



ROBERT T. SERTICH
Deputy Director
Administration

Attachments

cc: CWDA

Attachments

EXHIBIT A
ORIGINAL CLAIM
1985/86 FISCAL YEAR ONLY
EXPENDITURE SCHEDULE AND CERTIFICATION
EFFECTIVE JULY 1985

STATE OF CALIFORNIA - HEALTH AND WELFARE AGENCY
DEPARTMENT OF SOCIAL SERVICES

1		2	3	4	5	6	7	COUNTY
ALLOCABLE CASEWORK COSTS/HOUR				TOTALS OF SPECIFIC COST WITHIN SUBGRUUPS	TOTALS	HOURS	OVERHEAD RATIOS (Col. 8, Lines A, B, C, - Col. 8, Line D)	QUARTER ENDING
A.	Social Services				\$ 197,380	4,356.25	268.627	6-30-86
B.	Eligibility and Nonservice (including Child Support)				\$ 384,527	11,402.50	703.131	
C.	Welfare Fraud				\$ 26,890	458.00	0.28242	
D.	Total Casework Costs/Hour				\$ 608,797	16,216.75	1.00000	COUNTY WELFARE DIRECTOR'S CERTIFICATION
<p>I hereby certify, under penalty of perjury, that I am the official responsible for the administration of the public welfare programs in and for said county; that I have not violated any of the provisions of Sections 1090 to 1096, inclusive, of the Government Code; that the amounts reported herein have been expended and are properly chargeable as expenditures for administration of the welfare programs in accordance with all provisions of the Welfare and Institutions Code and the rules and regulations of the State Department of Social Services.</p>								
<p>SIGNATURE OF COUNTY WELFARE DIRECTOR _____ DATE _____</p>								
<p>SIGNATURE OF COUNTY AUDITOR _____ DATE _____</p>								
TOTAL EXTRANEEOUS COSTS (Specify Below)					\$165.00			
<p>ALLOCABLE SUPPORT COSTS</p>								
<p>PERSONAL SERVICES</p>								
E.	Clerical Support			\$ 81,034				
F.	Administrative Support			\$ 162,791	\$ 243,825			
<p>OPERATING COSTS</p>								
G.	Travel			\$ 8,503				
H.	Space (Identify on separate page)			\$ 38,966				
I.	Space A-87	\$ 368		\$ 368				
J.	Other Operating Costs			\$ 80,404	\$ 128,241			
<p>PURCHASE OF SERVICES</p>								
K.	Public Agencies Thru A-87	\$ 42,077	\$ (909)	\$ 41,168				
L.	Public Agencies - Direct Billed			\$ 0				
M.	Private Agencies			\$ 5,778				
<p>Super/Umbrella Agencies</p>								
N.	Allocated		\$ 0	\$ 0	\$ 46,946			
O.	Direct Billed		\$ 0	\$ 0	\$ 419,012			
P.	Total Allocable Support Costs			\$ 0				
<p>EDP COSTS</p>								
Q.	CWD Personal Services			\$ 27,011				
R.	CWD Operating Costs			\$ 508				
S.	Direct Billed			\$ 8,085				
T.	Allocated Through County A-87 Plan	\$ 1,112	\$ (2,686)	\$ (1,574)	\$ 34,030			
<p>ALLOCABLE STAFF DEVELOPMENT COSTS</p>								
U.	Personal Services			\$ 0				
V.	Operating Costs			\$ 0	\$ 117			
W.	Direct Costs (Trainees/Purchase of Services)			\$ 117				
<p>DIRECT COSTS</p>								
X.	Social Services			\$ 371,470				
Y.	Eligibility and Nonservice			\$ 25,437				
Z.	Welfare Fraud			\$ 101	\$ 397,009			
AA.	Total Welfare Costs (Col. 5, Lines D + P + T + W + Z)			\$ 101	\$1,458,964			
<p>FEDERAL AND NONFEDERAL PERSONS COUNT FOR QUARTER</p>								
AB.	Federal Count	20,639	10,033	30,672	AFDC-FC			
AC.	Nonfederal Count	486	347	833				
AD.	Total	21,125	10,380	31,505				
AE.	Nonfederal Ratios (AC ÷ AD)			0.26440	385576			
<p>INTAKE HOURS TOTAL HOURS</p>								
AF.	AFDC - FG/U	1,554.50	6,079.50	255695				
AG.	AFDC - FC	62.00	152.00	407895				

EXHIBIT A
ORIGINAL CLAIM
1985/86 FISCAL YEAR ONLY

ELECTRONIC DATA PROCESSING SCHEDULE -- JULY 1985

FUNCTION	HOURS	RATIO	CWD PERSONAL SERVICES \$ 27,011	CASES BY FUNCTION	RATIO	CWD OPERATIONS COSTS \$ 508	DIRECT BILLED COSTS \$ 8,084	A-87 EDP \$ (1,574)	GENERIC EDP	TOTAL EDP COSTS \$ 34,029
1	TOTAL HOURS FROM DFA 48	DIVIDE EACH LINE IN COL. 2 BY LINE 13, COL. 2	DFA 325.1, LINE D, COL. 4 x COL. 3, RATIOS	FOR LINES A, B, AND C ENTER NUMBER OF CASES BY FUNCTION	FOR LINES A, B, AND C BY TOTAL CASES LINE D1, COL. 5	IDENTIFY COSTS TO FUNCTION/PROJECT	IDENTIFY COSTS TO FUNCTION/PROJECT	ENTER COSTS IN LINE D	LINE D, COLS 4, 7, 8, 9, x COL 6 RATIOS	FOR MAINTENANCE AND DEVELOPMENT LINES 1-9 COLS 4, 7, 8
WELFARE FRAUD										
ELIGIBILITY										
SOCIAL SERVICES										
MAINTENANCE AND OPERATIONS										
A Social Services										
B Eligibility and Nonservices	2,835.50	.9847	26,598			103	1,815		2,821	31,337
C Welfare Fraud										
D Generic										
D1 Subtotal Maintenance/Operations			\$ 26,598		1.000000	\$ 103	\$ 6,210	\$ (1,574)	\$ 2,821	\$ 31,337
DEVELOPMENTAL PROJECTS										
Account Number										
Project										
Multifunction										
1 Other							303			303
2 Other							366			366
3										
Single Function										
4										
5										
6										
Direct to Program 1/										
7 59-85-550-02-02 CBA/IP										
8 59-85-551-02-02 Dev.	44	.0153	413			405	1,206			2,024
9										
10 Subtotal Development			\$			\$ 405	\$ 1,875			
11 Non-EDP Allocable 2/										
12 Nonallocable 2/										
13 GRAND TOTAL	2,879.50	1.000000	\$ 27,011			\$ 508	\$ 8,085	\$ (1,574)		\$ 34,030

STATE OF CALIFORNIA—HEALTH AND WELFARE AGENCY
EXPENDITURE SCHEDULE AND CERTIFICATION

DEPARTMENT OF SOCIAL SERVICES

TELEPHONE

EFFECTIVE JULY 1985

EFFECTIVE JULY 1985		1		2		3		4		5		6		7	
ALLOCABLE CASEWORK COSTS/HOUR								TOTALS OF SPECIFIC COST WITHIN SUBGROUPS		TOTALS		HOURS		OVERHEAD RATIO (Col. 8, Lines A, B, C, - Col. 8, Line D)	
<p>ALLOCABLE CASEWORK COSTS/HOUR</p> <p>A. Social Services Ongoing, 59-86-590-0.3-0.2</p> <p>B. Eligibility and Nonservice (Including Child Support) Ongoing, 59-86-590-0.3-0.2</p> <p>C. Welfare Fraud</p> <p>D. Total Casework Costs/Hour</p>															
<p>ALLOCABLE SUPPORT COSTS</p> <p>PERSONAL SERVICES</p> <p>E. Clerical Support CBA/TP, 59-85-550-0.2-0.2</p> <p>F. Administrative Support</p> <p>OPERATING COSTS</p> <p>G. Travel</p> <p>H. Space (Identify on separate page)</p> <p>I. Space A-87 \$</p> <p>J. Other Operating Costs Dev, 59-85-551-0.2-0.2</p> <p>PURCHASE OF SERVICES</p> <p>K. Public Agencies Thru A-87 \$</p> <p>L. Public Agencies - Direct Billed</p> <p>M. Private Agencies</p> <p>Super/Umbrella Agencies</p> <p>N. Allocated</p> <p>O. Direct Billed</p> <p>P. Total Allocable Support Costs</p>															
<p>EDP COSTS</p> <p>Q. CWD Personal Services #, OR, 325.1A</p> <p>R. CWD Operating Costs #, OR, 325.1A</p> <p>S. Direct Billed #, OR, 325.1A</p> <p>T. Allocated Through County A-87 Plan \$</p>															
<p>ALLOCABLE STAFF DEVELOPMENT COSTS</p> <p>U. Personal Services</p> <p>V. Operating Costs</p> <p>W. Direct Costs (Trainees/Purchase of Services)</p>															
<p>DIRECT COSTS</p> <p>X. Social Services</p> <p>Y. Eligibility and Nonservice</p> <p>Z. Welfare Fraud</p> <p>AA. Total Welfare Costs (Col. 5, Lines D + P + T + W + Z)</p>															
<p>FEDERAL AND NONFEDERAL PERSONS COUNT FOR QUARTER</p> <p>AB. Federal Count</p> <p>AC. Nonfederal Count</p> <p>AD. Total</p> <p>AE. Nonfederal Ratios (AC ÷ AD)</p>															
<p>INTAKE HOURS</p> <p>TOTAL HOURS</p>															
<p>RATIO</p> <p>(Col. 2 ÷ Col. 3)</p>															
<p>ALLOCABLE CASEWORK COSTS/HOUR</p> <p>A. Social Services Ongoing, 59-86-590-0.3-0.2</p> <p>B. Eligibility and Nonservice (Including Child Support) Ongoing, 59-86-590-0.3-0.2</p> <p>C. Welfare Fraud</p> <p>D. Total Casework Costs/Hour</p>															
<p>ALLOCABLE SUPPORT COSTS</p> <p>PERSONAL SERVICES</p> <p>E. Clerical Support CBA/TP, 59-85-550-0.2-0.2</p> <p>F. Administrative Support</p> <p>OPERATING COSTS</p> <p>G. Travel</p> <p>H. Space (Identify on separate page)</p> <p>I. Space A-87 \$</p> <p>J. Other Operating Costs Dev, 59-85-551-0.2-0.2</p> <p>PURCHASE OF SERVICES</p> <p>K. Public Agencies Thru A-87 \$</p> <p>L. Public Agencies - Direct Billed</p> <p>M. Private Agencies</p> <p>Super/Umbrella Agencies</p> <p>N. Allocated</p> <p>O. Direct Billed</p> <p>P. Total Allocable Support Costs</p>															
<p>EDP COSTS</p> <p>Q. CWD Personal Services #, OR, 325.1A</p> <p>R. CWD Operating Costs #, OR, 325.1A</p> <p>S. Direct Billed #, OR, 325.1A</p> <p>T. Allocated Through County A-87 Plan \$</p>															
<p>ALLOCABLE STAFF DEVELOPMENT COSTS</p> <p>U. Personal Services</p> <p>V. Operating Costs</p> <p>W. Direct Costs (Trainees/Purchase of Services)</p>															
<p>DIRECT COSTS</p> <p>X. Social Services</p> <p>Y. Eligibility and Nonservice</p> <p>Z. Welfare Fraud</p> <p>AA. Total Welfare Costs (Col. 5, Lines D + P + T + W + Z)</p>															
<p>FEDERAL AND NONFEDERAL PERSONS COUNT FOR QUARTER</p> <p>AB. Federal Count</p> <p>AC. Nonfederal Count</p> <p>AD. Total</p> <p>AE. Nonfederal Ratios (AC ÷ AD)</p>															
<p>INTAKE HOURS</p> <p>TOTAL HOURS</p>															
<p>RATIO</p> <p>(Col. 2 ÷ Col. 3)</p>															

EXHIBIT B
CENTRAL DATA BASE CLAIM
1985/86 FISCAL YEAR ONLY

ELECTRONIC DATA PROCESSING SCHEDULE - JULY 1985

FUNCTION	HOURS	RATIO	CWD PERSONAL SERVICES	CASES BY FUNCTION	RATIO	CWD OPERATIONS COSTS	DIRECT BILLED COSTS	A-87 EDP	GENERIC EDP	TOTAL EDP COSTS
1	TOTAL HOURS FROM DFA 48	DIVIDE EACH LINE IN COL. 2 BY LINE 13, COL. 2	DFA 325.1, LINE 0, COL. 4 x COL. 3, RATIOS	FOR LINES A, B, AND C ENTER NUMBER OF CASES BY FUNCTION	FOR LINES A, B, AND C, BY TOTAL CASES LINE D1, COL. 5	IDENTIFY COSTS TO FUNCTION/PROJECT	IDENTIFY COSTS TO FUNCTION/PROJECT	ENTER COSTS IN LINE D	LINE D, COLS. 4 x 7 + 8 + 9, x COL. 6 RATIOS	FOR MAINTENANCE AND OPERATIONS, LINES A, B, AND C, COLS. 4, 7 + 8, DEVELOPMENT LINES 1-9, COLS. 4, 7 + 8
MAINTENANCE AND OPERATIONS										
A Social Services										
B Ongoing 59-86-590-03-02 Eligibility And Non-services			2,590			103	1,815			4,508
C Welfare Fraud										
D Generic										
D1 Subtotal Maintenance/Operations			\$ 2,590		1.000000	\$ 103	\$ 1,815	\$	\$	\$ 4,508
DEVELOPMENTAL PROJECTS										
Account Number										
Project										
Multifunction										
1										
2										
3										
Single Function										
4										
5										
6										
Direct-to-Program 1/										
7 59-85-550-02-02 CBA/IP			0			0	0			0
8 59-85-551-02-02 Dev.			413			405	1,206			2,024
9										
10 Subtotal Development			\$			\$	\$			
11 Non-EDP Allocable 2/										
12 Nonallocable 2/										
13 GRAND TOTAL		1.000000	\$ 3,003			\$ 508	\$ 3,021	\$		\$ 6,532